**Points and Motions:** The following are the most common points and motions used at a *Global Classrooms* Model UN Conference. Knowing these will help you understand the procedures of the conference. For a full list of the points and motions please refer to the complete UNA-MN *Global Classrooms* Rules of Procedure available at the end of the curriculum or in the Delegate Guide.

Motions/Points	Second Required?	Vote to Pass	Notes	What to Say?
Motion to Set Speaking Time	Yes	Simple Majority	Used to set or change the speaking time.	[Your Country Name] motions to set the speaking time at [suggest time].  e.g. Haiti motions to set the speaking time at one minute.
Motion to Suspend Meeting	Yes	Simple Majority	Used to call for a moderated or unmoderated caucus, for lunch or for a snack. Delegates should specify the purpose for and length of the suspension.	[Your Country Name] motions to suspend the meeting for [purpose] for [length of time].  e.g. Haiti motions to suspend the meeting for an unmoderated caucus for 15 minutes.
Motion to Adjourn Meeting	Yes	Simple Majority	Used to end the committee session.	[Your Country Name] motions to adjourn the meeting.
Point of Inquiry	No	No Vote Required	Used when a delegate has questions regarding the procedure of debate.	Raise placard and say "Point of Inquiry" (Wait until the Chair recognizes you and then you can ask your question).
Point of Order			Used when a delegate believes an error in procedure has been made.	Raise placard and say "Point of Order" (Wait until the Chair recognizes you and then you can ask your question).
Point of Information			Used when a delegate needs further information regarding something that has been stated (the meaning of an acronym used in a speech, etc.).	Raise placard and say "Point of Information" (Wait until the Chair recognizes you and then you can ask your question).
Point of Personal Privilege			Used when a delegate experiences personal discomfort (i.e. can't hear, too hot/cold, etc.).	Raise placard and say "Point of Personal Privilege" (Wait until the Chair recognizes you and them make your request).